

Notice of the Annual Finance Meeting of Billingham Parish Council

Dear Councillor

You are hereby summoned to a meeting of Billingham Parish Council which will be held at the schoolroom **Billingham Methodist Chapel, Victoria Street** on Monday 17 November 2025 at 7pm. Public and press are welcome to attend for a short session prior to the meeting.



Signed:	Helen Key Parish Clerk	Date: 11 November 2025
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AGENDA

1. To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

2. To receive Declarations of Interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on members' Register of Interests.

3. Finance.

a. To consider the following Grant Requests (full details circulated prior to meeting).

• Billingham Village Hall	Towards Fire Alarm System	£2000.00
• Billingham Football Club	Towards new mower cost	£ 500.00
• Billingham 2 nd Brownies	Towards Rent costs	£ 750.00
• Billingham Twinning Association	Anniversary Gift	£ 300.00
• Citizens Advice Bureau	Donation Request	Not specified

b. To review the grant for War Memorial Flowers (details circulated prior to the meeting).

c. To review Cemetery Fees (comparison figures forwarded prior to the meeting).

d. To review Allotment Rents.

e. To consider draft budget for 2026 to 2027 and any proposed Project expenditure.

f. To review and allocate reserves.

g. To receive the NJC Pay Scales for 2025 to 2026 and apply from 1 April 2025.

4. Report on the Community Infrastructure Levy Income and Expenditure – report issued prior to the meeting.

5. To review the play park equipment proposal using S106 funds. This review is due to the requirement of planning permission which will incur costs for submission and associated reports, impacting on the funds available.

6. To review policy PCD015 Cemetery, incorporating ratification of fees agreed at this meeting (policy forwarded prior to the meeting).

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