

Notice of the Meeting of Billingham Parish Council

Dear Councillor

You are hereby summoned to a meeting of Billingham Parish Council which will be held at the schoolroom **Billingham Methodist Church, Victoria Street** on Monday 7 April 2025 at 7pm. Public and press are welcome to attend for a short session prior to the meeting.



Signed: H. Key	Parish Clerk/RFO	Date: 2 April 2025
-------------------	------------------	-----------------------

AGENDA

1. To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.
2. To receive Declarations of Interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on members' Register of Interests.
3. To receive reports from County and District Councillors.
4. To accept the notes from the Meeting held 3 March 2025 as Minutes and a true record.
5. Clerk's report (details forwarded prior to the meeting).
6. Correspondence items forwarded prior to the meeting:

NALC Bulletins, LALC Bulletins, NK Corporate & Civil Team update, Town & Parish Council Tree offer, NKDC Newsletter, Central Lincolnshire Design Code Consultation details, Geosmart Section 19 Flood Investigations, Flood Help Information, Engagement Lincolnshire public rights of way details, NKDC Greater Lincolnshire mayoral election information, JACS Village Gateways, NKDC Parish & Town Council Newsletter, Design code response reminder, NKDC VE & VJ Day grant application details, Gallagher Community matters.

7. Finance

- a. To approve the payments made during March 2025 (list circulated to Cllrs prior to the meeting).
 - b. To approve the Bank Account Reconciliation for the period ending 31 March 2025 (details circulated prior to the meeting).
 - c. To approve the purchase of a wreath for VE day.
 - d. To approve the purchase of extended warranty for the Speed Indicator Device (details forwarded prior to the meeting).
 - e. To consider the reserves held (details forwarded prior to the meeting).
 - f. To consider Lloyds bank and CCLA deposit account signatories.
8. Planning Applications to consider as a statutory consultee (as detailed below and may include those received which require/d a decision before this meeting).

25/0248/TCA Works to Trees in a Conservation Area 27 Victoria Street.

25/0178/FUL Change of use of land adjacent to 14 Walcott Road to domestic curtilage. Extension of existing driveway, erection of detached single garage and 1.5 high wooden fence around west perimeter. 14 Walcott Road.

25/0229/HOUS Erection of single storey extension 24 St Michaels Close.

Planning other:

- 8a. To consider the request from Anwick Parish Council regarding the proposed AD Biogas plant. (Email forwarded to Councillors prior to the meeting).

9. To report on risk assessment/safety checks. Reports from Cllrs where applicable.

10. LCC Highways updates.

Road Closure Order Labour in Vain Drove 8/4/2025 - 11/04/2025

Road Closure Order Twenty Foot Bank (Between A153 & a point 300m Southeast)

22/04/2025 – 23/04/2025

11. To review the undernoted Policies and Procedures (policies forwarded by AC prior to the meeting).

PCD 004 Code of Conduct

PCD 011 Health & Safety

PCD 015 Cemetery

PCD 020 Communications

PCD 022 Councillor-Officer Protocol

PCD 031 Freedom of Information Publication Scheme

PCD 039 Data-Breach

12. To consider the arrangements for the Annual Parish Meeting 12 May 2025.

13. To approve the appointment of the Internal Auditor to complete the Year End Audit of accounts and to approve the expenditure for this process. (Costings forwarded prior to the meeting).

14. Reports from Councillors and any agenda items for the next meeting.

Billingham Parish Office · Ringmoor Close · Ringmoor House · Billingham · Lincs · LN4 4EY
info@billingham-pc.gov.uk 07483 346143 Monday, Tuesday and Thursday.