

Notice of the Meeting of Billingham Parish Council

Dear Councillor

You are hereby summoned to a meeting of Billingham Parish Council which will be held at the schoolroom **Billingham Methodist Church, Victoria Street** on Monday 7 October 2024 at 7pm. Public and press are welcome to attend for a short session prior to the meeting.



Signed: H. Key	Parish Clerk/RFO	Date: 2 October 2024
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AGENDA

1. To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.
2. To receive Declarations of Interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on members’ Register of Interests.
3. To receive reports from County and District Councillors.
4. To accept the notes from the Meeting held 2 September 2024 as Minutes and a true record.
5. Matters arising and Clerk’s reports, (details forwarded prior to the meeting).
6. Correspondence items forwarded prior to the meeting:
NALC Bulletins, LALC Bulletins, Citizens Advice Bureau Letter, NKDC Central Lincolnshire Design Code, NKDC Parish & Town Newsletter, Greater Lincolnshire Devolution Thanks Letter, Rise making venues more accessible.
7. Finance
 - a. To approve payments made during September 2024 (list circulated to Cllrs prior to the meeting).
 - b. To approve the Bank Account Reconciliation for the period ending 30 September 2024. (circulated to Cllrs prior to the meeting).
 - c. Litter Picking Grant Submitted to NKDC, and receipt acknowledged.
8. Planning Applications to consider as a Statutory consultee (as detailed below and those received after publication of the agenda which require a decision before the next meeting).
24/1013/HOUS Erection of Two Storey side and rear extension 48 Fen Road
24/1093/PMA (Prior Approval) Change of use of ground floor front room from Commercial to be included in the main dwelling 40 High Street
24/1094/VARCON Application to remove conditions 2, 3, 4, 6, 8 and 9 Land at Sprite Lane
Planning other:
20/0985/FUL Street Numbering of Top Barn Digby Fen
9. To report on risk assessment/safety checks. Reports from Cllr where applicable.
10. LCC Highways updates.
11. To consider the office lease statutory declaration.
12. To consider the Christmas Tree Lighting and Blessing Event.
13. To consider the purchase of a new sizing framework for plots on Ashes Area’s 3 and 4.
14. To consider a resident’s email received regarding speeding traffic on Walcott Road. (Email forwarded prior to the meeting).

15. To consider the purchase of Business Cards.
16. To approve the Health & Safety Policy PCD011 (circulated by AC prior to the meeting).
17. To consider the quotations for the required work following the NKDC Tree survey. (Quotations forwarded to Cllrs prior to the meeting).
18. To consider the expenditure for the previously agreed removal of the Zoetrope, from the sold closed cemetery and consider the costs to weld the post for future relocation. (Costs forwarded to Cllrs prior to the meeting).
19. To approve the appointment of the internal auditor to complete the 6-month audit of the accounts and approve the expenditure for this process.
20. To consider the changes to the Terms and Conditions of the Lloyds Bank Account. (Letter received from Lloyds forwarded to Cllrs prior to the meeting).
21. Reports from Councillors and any agenda items for the next meeting.

Billingham Parish Office · Ringmoor Close · Ringmoor House · Billingham · Lincs · LN4 4EY
info@billingham-pc.gov.uk 07483 346143 Monday, Tuesday and Thursday.