

Date: 29 October 2019

AGENDA Dear Sir/Madam

I hereby give you notice of a meeting of Billingham Parish Council will be held at Ringmoor Lounge on **Monday 4 November 2019 at 7pm**. Members of the public and press are welcome to attend and may ask questions or make short statements at this time. All members of the Parish Council are summoned to attend to consider and resolve the business transacted at the meeting, as set out hereunder. C Willingham Clerk/RFO

There will be a 15 minute Public Session to allow members of the public to speak.

1. **Those present:**
2. **Receive apologies for absence and reasons given i.a.w. LGA 1972.Sch12,para 40**
3. **Receive Declarations of interest and consider applications for dispensations in relation to DPI's.** Disclosure of Pecuniary and non-Pecuniary interests is to be based upon agenda items or at any suitable time during the meeting when it becomes apparent to a member.
4. **To accept notes of PC and Planning meetings held 7 October as Minutes and a true record.**
5. **To elect chair of HR Committee**
6. **To accept Minutes from EGM and any update**
7. **To request/receive a report from Quiscom Committee following meeting held 22 Oct 2019**
 - b. **To approve policy from Quiscom meeting- Advertising Policy, Community Grant, Standing Orders and Financial Regs.**
8. **To request/receive an update on Highway and Police Matters**
 - a. Community Speedwatch Update – Cllr Cassidy
9. **To request/receive a report from Planning Committee: Cllr Bell**
 - a. Received Applications:
 - b. Approved Applications:
10. **To request/receive update from the Environment Committee:**
 - a. Burial Matters and agree expenditure for grey-water run- off risk assessment
 - b. To receive an update on the legal aspects of the farming allotments.
 - c. To agree dates for committee meetings
 - d. To receive/request an update on the playing field land at the former Lafford High School site.
 - e. To consider increase of hours for environment enforcement warden
11. **To request /receive an update from the Emergency Community Plan Committee**
 - a. Emergency Plan to date
 - b. To receive a report on Resilient Communities Conference by Cllrs Walters and Jackson.
12. **To request/receive and update from Village Hall representative –Cllr Miller**
13. **Finance**
 - a. To agree payments for approval
 - b. To approve accounts to qtr ended 30 September 2019
 - c. Update on opening of Investment Account
 - d. To agree Quiscom Committee members to approve payments as signatories
 - e. To consider employing additional member of office staff
14. **Correspondence Received**
15. **Clerks Report**
16. **Members Reports**
17. **To consider Councillor Surgeries and agree venues**
18. **Christmas tree lighting ceremony**